

## NORTH STAR LEARN TO SKATE REGISTRATION INSTRUCTIONS

Thank you for your interest in registering for our September/October 2022 Learn to Skate session. We are excited to roll out our new registration system. Please read the information below prior to going to the registration page.

You will need to create a new account, even if your skater has done previous sessions.

You will need to know which level your skater should be enrolled in:

- Never skated before-ages 4-5 will sign up for Snowplow Sam 1
- Never skated before-ages 6-14 will sign up for Basic 1

If your skater has skated in previous Learn to Skate sessions at North Star, look at the last certificate you received for the level. You can also email, [learntoskate@northstaricesports.com](mailto:learntoskate@northstaricesports.com) to find out the level, however it may take up to 24 hours to receive a response.

To Register: Click on the Register Now button on our website next to the September/October session.

Click on "New User" on left- hand side of page

- Create Account, you will be the main person, then add your skaters
- Click "Register" on the left-hand side of page
- Select skater to be registered (you can only register one skater and one day at a time)
- Click on "View" under the Learn to Skate box
- The levels and days your skater will be eligible for will appear
  - Please note, there is a description of the level to help guide you. If you are unsure if you are registering for the right class, you can email [learntoskate@northstaricesports.com](mailto:learntoskate@northstaricesports.com)
  - Click on "view" next to the appropriate level
  - Click on "register" next to the day you would like
  - Answer the questions
  - Click "confirm registration"
- Either "add another registration" (for multiple days or skaters) OR click "continue to check out"
- If your registration is complete, you will be brought to your cart where you will see
  - The days you are registered for AND Learn to Skate Registration Fee (you must add the registration fee)
    - Please note, the registration fee is an annual fee that runs September 1<sup>st</sup>-August 31<sup>st</sup> (so if you register for multiple sessions during that time, you will not be charged an additional registration fee.)

We look forward to having your skater join us! Please email questions to [learntoskate@northstaricesports.com](mailto:learntoskate@northstaricesports.com).